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TRIPURA TRIBAL AREAS AUTONOMOUS DISTRICT COUNCIL
OFFICE OF THE CHIEF EXECUTIVE OFFICER,
KHUMULWNG, TRIPURA WEST.

No E.3(168)/ADC/FIN/Cash analysis/2015-16/50218-79 Dated, Khumulwng, the 26/12/2017.

MEMORANDUM

All Drawing and disbursing Officers of TTAADC are hereby directed to submit Cash Analysis Report of their establishment by 7th of every month to the Executive Officer(Finance), TTAADC, Khumulwng, keep updated all transaction made in cash register on daily basis.

The concerned DDO's are hereby requested to comply the instruction of stated above without fail. Failure to carry out the instruction will be viewed seriously henceforth.

26-12-17
Dy. Chief Executive Officer,
TTAADC, Khumulwng.

To
All concerned

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All DDOs
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Copy to:-

1. The PS to the Chief Executive Officer, TTAADC, Khumulwng for kind information to the CEO.
2. The PS to the Addl. Chief Executive Officer, TTAADC, Khumulwng for kind information to the Addl. CEO.

26-12-17
Dy. Chief Executive Officer,
TTAADC, Khumulwng.