

TRIPURA TRIBAL AREAS AUTONOMOUS DISTRICT COUNCIL  
OFFICE OF THE CHIEF EXECUTIVE OFFICER  
KHUMULWNG : : TRIPURA WEST

No. F. 3(168)/ADC/FIN/CA/Vol-II/2017-18/ 8470-8548

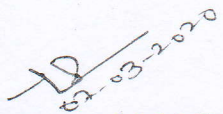
Dated, 07 / 03/2020

MEMORANDUM

The Cash Analysis Report and Bank Reconciliation statement for the month of March, 2020 (Upto 20<sup>th</sup> March, 2020) of the Drawing & Disbursing Officers (DDOs) of TTAADC is urgently required to be submitted to the Finance Wing, MA Building, TTAADC so as to enable releasing employees salary for the month of March, 2020.

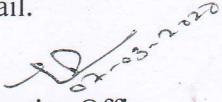
In this connection, as decided, all the Drawing & Disbursing Officers (DDOs) of TTAADC are hereby requested to submit the Cash Analysis Report and Bank Reconciliation statement for the month of March, 2020 (Upto 20<sup>th</sup> March, 2020) to the Executive Officer (Finance), TTAADC, within 23<sup>rd</sup> March, 2020 without fail otherwise employees salary for the month of March, 2020 payable in April, 2020 will not be possible to released without knowing fund position.

To  
All DDOs of TTAADC  
For information and compliance.  
(.....)

  
(Mr. U.R. Debbarma, TCS,SSG)  
Dy. Chief Executive Officer  
TTAADC, Khumulwng

Copy to:-

1. The PS to Chief Executive Officers, TTAADC for kind information to the CEO.
2. The Executive Officer (Finance), TTAADC for information and doing the needful.
3. The Chief Engineer, PWD, TTAADC, for kind information with request to convey the same to your subordinate DDOs/EEs.
4. The Principal Officer, Edn/SW&SE/Fishery/ARDD/Agriculture/Forest, for kind information with request to convey the same to their subordinate DDOs/Field Offices.
5. Shri Birajit Debbarma, IT Cell, TTAADC for transmission through e-mail.

  
Dy. Chief Executive Officer  
TTAADC, Khumulwng