

TRIPURA TRIBAL AREAS AUTONOMOUS DISTRICT COUNCIL
OFFICE OF THE CHIEF EXECUTIVE OFFICER
KHUMULWNG : : TRIPURA WEST

No. F. 3(168)/ADC/Fin/CA(Jan-21)/2020-21/ 4002-28

Dated, 01/03/2021

MEMORANDUM


Whereas, the Cash Analysis Report and Bank Reconciliation statements for the month of January, 2021 have not been received from the following DDOs of TTAADC within the specified date in spite of repeated instructions issued vide Memo No.F. 3(168)/ADC/Fin/Cash Analysis/Vol-II/ 2017-18/ 146-75 dated, 17-04-2018 & No.F. 3(168)/ADC/Fin/CA(June-20)/2020-21/ 2180-200 dated, 11-08-2020 :-

- | | |
|--|--------------------------------|
| 1. Zonal Development Officer (Dhalai), TTAADC | 15. CDPO(Damcherra), TTAADC |
| 2. Asstt. Director of ARDD, Dhalai, TTAADC | 16. CDPO(Kanchanpur), TTAADC |
| 3. Principal Officer(Agriculture), TTAADC | 17. CDPO(Jampuihill), TTAADC |
| 4. Dy. Principal Officer (Agriculture), Manu, TTAADC | 18. CDPO(Chawmanu), TTAADC |
| 5. Supt. of Agriculture (Rupaichari), TTAADC | 19. CDPO(Damburnagar), TTAADC |
| 6. Supt. of Agriculture (Chawmanu), TTAADC | 20. CDPO(Manu, Dhalai), TTAADC |
| 7. Supt. of Agriculture (Gandacherra), TTAADC | 21. I/S, Chailengta, TTAADC |
| 8. Supt. of Agriculture (Tulashikhok), TTAADC | 22. I/S, Khumtiya (82-Miles), |
| 9. Supt. of Agriculture (Kanchanpur), TTAADC | 23. I/S, Chawmanu, TTAADC |
| 10. Supt. of Agriculture (Mandwai), TTAADC | 24. I/S, Rupaichari, TTAADC |
| 11. Supt. of Horticulture (Kanchanpur), TTAADC | 25. I/S, Mandwai, TTAADC |
| 12. Supt. of Horticulture (Manu), TTAADC | 26. I/S, Mungiakami, TTAADC |
| 13. Supt. of Fisheries (Jatanbari) | 27. I/S, Tulashikhar, TTAADC |
| 14. Addl. Principal Officer(SW&SE), Manu, TTAADC | 28. I/S, Raiyabari, TTAADC |

Now, as decided by the authority, the defaulter DDOs are hereby asked to explain the reasons of non-submission of the Cash Analysis Reports and Bank Reconciliation Statement for the month of January, 2021 till date.

The reply from the above DDOs should reach to this end by 5th March, 2021 positively, failing which the matter will be viewed seriously.

This is issued with the approval of the authority vide U.O. No.628/ADC/CEO/2021 dated, 20/02/2021.


(Mr. U.R. Debbarma, TCS-SSG)
Dy. Chief Executive Officer
TTAADC, Khumulwng.

Copy to:-

1. The Principal Officer (ARDD/Agriculture/ Fishery/ Edn/SW&SE), TTAADC for information and necessary action.
2. The Executive Officer (Fin), TTAADC for information.
3. All concerned (.....) for information and compliance.
4. The IT Cell, M.A. Building for displaying in the website & transmission through e-mail to the DDOs.

Copy also forwarded to:-

1. The PS to the Chief Executive Officer, TTAADC for kind information to the CEO.


Dy. Chief Executive Officer
TTAADC, Khumulwng.