

TRIPURA TRIBAL AREAS AUTONOMOUS DISTRICT COUNCIL  
OFFICE OF THE CHIEF EXECUTIVE OFFICER  
KHUMULWNG :: TRIPURA WEST


No .F.51(1)/ADC/C&AG-Draft/2018-19-20/ 17,444-55 Dated, 3<sup>rd</sup> January 2023.

CORRIGENDUM.

Sub:- Change of **VENUE** for holding the Work-Shop Cum/Orientation Program on preparation of Annual Accounts /Expenditure Statement of each DDO offices and H.Qrs.as well on 4<sup>th</sup> & 5<sup>th</sup> January 2023.

In partial modification of this office memorandum no .f. 51(1)/ADC/C&AG-Draft/2018-19-20/16768-17042dt.27-12-2022 ,it is hereby informed to all concerned that **venue** for holding the Work-shop cum/orientation program (4<sup>th</sup> & 5<sup>th</sup> January 2023) on the subject cited above, has been **changed and re-scheduled at the seminar hall of PO(Agri) Building** located adjoining to the Khumulwng Park (Near Radhapur P.S.) **instead of Hall No-2 at MAB (New )**.

All participants are requested to report at the reception counter at **PO(Agri) Building** directly on the scheduled dates ,sharp at **11.00 A.M, repeat at 11.00 A.M.** on each date of 4<sup>th</sup> & 5<sup>th</sup> January 2023. No other changes in the program notified earlier.

  
(R. K. Deb Barma) 02/01/23  
Dy. Chief Executive Officer (Fin)  
TTAADC, Khmulwng


To  
All DDO(s) of TTAADC for information. They are requested to inform their Accountant & Cashier accordingly.

**Copy to:-**

- 1.The PPS to the Hon'ble Chief Executive Member, TTAADC for kind information of the CEM.
- 2.The PPS to the Chief Executive Officer, TTAADC, for kind information.
- 3.The Principal Officer(Agri.) for kind information with request to spare the seminar hall on 4<sup>th</sup> & 5<sup>th</sup> January 2023 for holding the Work-shop cum/orientation program of Accountant & Cashier as discussed verbally .
- 4.The Executive Officer(Admn) for information and necessary Action.
- 5.Store keeper, MAB for information. He is requested to **supply drinking water ,Tea & snacks(11.30 A.M) ,working lunch (2.P.M)** for participants(85-90 approx ) and Trainers including supporting staff on 4<sup>th</sup> & 5<sup>th</sup> January 2023.
- 6.Shri Birajit Deb Barma, IT Cell, MAB for information .He is directed to Test check PA system in the Agri Seminar Hall also to arrange one cord-less microphone for interaction purpose.
- 7.Audit Cell TTAADC MAB for information .All Auditors/AAO/Audit Officer should remain present during work-shop cum/orientation program.

**Copy also to :-**

The Principal Accountant General, Tripura for kind information, and necessary action please.

  
(R. K. Deb Barma) 02/01/23  
Dy. Chief Executive Officer (Fin)  
TTAADC, Khmulwng