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TRIPURA TRIBAL AREAS AUTONOMOUS DISTRICT COUNCIL
OFFICE OF THE CHIEF EXECUTIVE OFFICER
KHUMULWNG, TRIPURA (WEST)

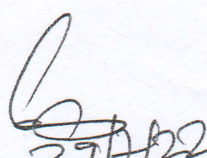
File No: 3(9-10) ADC/FIN/PLC/PIRSA/21-22/2829-3003 (175) Dated, Khumulwng, the..29/07/2022

MEMORANDUM

In order to ensure proper management of funds in the DDOs of all Wings, Departments and Branch Offices of the TTAADC Administration following directions relating to fund payment as 'Temporary Advance' must be followed against fund sanctioned and transferred by the Government for various work/ projects under different schemes after ensuing all financial codal formalities. The maximum limit of 'Temporary Advance' payment against any particular work/ project shouldn't be more than 20% in the 1st phase/ instalment. And then 30% and thereafter 50% of sanctioned fund shall be disbursed in 2nd and 3rd phase/ instalment only after getting utilization and adjustment of 1st and 2nd phase/ instalment respectively of that particular work/ project. The last and final utilization/ adjustment must be submitted by all concerned within 01 (One) month after completion of that project.

All DDOs and Head of Offices must be ensured that the records of 'Temporary Advance' of every work/ project is updated in the maintained books of accounts and records under PIRSA System along with other expenditures after following the guidelines issued Vide No.3.(9-10)ADC/FIN/PLC/PIRSA/21-22/1271-1447 Dated, 04/05/2022 without fail.

All concerned will take necessary action accordingly.


(C. K. JAMATIA, IAS)
Chief Executive Officer

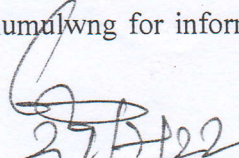
TTAADC, Khumulwng, West Tripura

To

The POs, ZDOs, CE, EEs, Addl. POs, Dy. POs, SAs, SFs and DDOs of all Wings, Departments and Branch Offices under the TTAADC Administration for information and fallow up action as per order & notification;

Copy to:

1. PPS to the Hon'ble Chief Executive Member, TTAADC, Khumulwng, West Tripura;
2. PPS to the Hon'ble Dy. Chief Executive Member, TTAADC, Khumulwng, West Tripura;
3. PPS to all the Hon'ble Executive Members, TTAADC, Khumulwng West Tripura;
4. The Addl. Chief Executive Officer-I, TTAADC, Khumulwng for information & necessary action;
5. The Dy. Chief Executive Officer (Finance & Estt.), TTAADC, Khumulwng for information & necessary action;


(C. K. JAMATIA, IAS)
Chief Executive Officer

TTAADC, Khumulwng, West Tripura