

TRIPURA TRIBAL AREAS AUTONOMOUS DISTRICT COUNCIL
OFFICE OF THE CHIEF EXECUTIVE OFFICER
KHUMULWNG : WEST TRIPURA

No.F. 3(152)/ADC/FIN/PLC/2022-23/ 2100-2190

Dated, Khumulwng... 30/05/2023

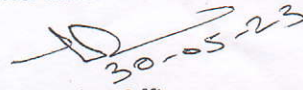
OFFICE ORDER

Henceforth, all Head of Departments , Head of offices, DDOs and Branch offices under TTAADC are hereby informed for preparing monthly **Working Report** of employees for the period from 16th day of preceding month to 15th day of successive month instead of 21 preceding month to 20 successive month.

This office order has been issued as per decision of the special meeting held on 23-05-2023 at Main Administrative Building, Hall No.2.

Therefore, monthly salary requisition should have to be reached to the Executive Officer(Finace),TTAADC, Khumulwng by 20th day of every month without fail, other wise placement of salary fund will be kept pending.

This order will take effect from the month of June,2023 and until further order.

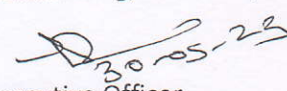

Addl. Chief Executive Officer
TTAADC, Khumulwng, Tripura(W)


Copy to :-

1. The PPS to the Chief Executive Officer, TTAADC, Khumulwng for information to the CEO.
2. The PPS to the Addl. Chief Executive Officer, TTAADC for information to the Addl.CEO.
3. The Chief Engineer, PWD, TTAADC, Khumulwng for kind information.
4. All Executive Officer, TTAADC, Khumulwng for kind information.
5. All Principal Officer, TTAADC, Khumulwng for kind information.
6. All Executive Engineers, TTAADC for kind information.
7. All Zonal Development officer ,TTAADC for kind information.
8. All Inspector of Schools, TTAADC, for information.
9. All DDO, and branch offices, under TTAADC for information.

Copy also forwarded to :-

- 1). The PPS to the Hon'ble Chief Executive Member, TTAADC, Khumulwng, West Tripura for favour of kind information of the Hon'ble CEM.


Addl. Chief Executive Officer
TTAADC, Khumulwng, Tripura(W)


① Sri Biswajit ~~DDA~~ Sn. C/A, under. I/T cell, TTAADC
KHA. for information & n/a.

21/31/5/23